International Umpires Sub-committee Minutes

The International Umpires Sub-Committee met at 09:00 – 18:00 hours on Saturday 6 November 2010 at the Divani Caravel Hotel, Athens, Greece

Please refer to the ISAF website www.sailing.org for the details of the submissions on this agenda/referred to in these minutes.

Present
Jan Stage DEN – Chairman
Neven Baran CRO
Shane Borrell NZL
Bruce Hebbert GBR
Ricardo Lobato BRA
Marianne Middelthon NOR
Alfredo Ricci ITA
Peter Shrubber BER
Maria Torrijo Moll ESP

Apologies received
Miguel Allen POR
Flavio Naveira ARG – Vice Chairman

1. Welcome and Introductions
The chairman welcomed the members of the committee.

2. Minutes of the Previous Meeting
(a) Minutes
The minutes of the previous meeting were noted, having been previously approved.

(b) Minutes Matters Arising
Added new items:
11 (d): Multihull events grading.
11 (e): Recording while umpiring.

There were no other matters that were not covered elsewhere on this agenda.
3. **Obituaries**

   No current IU’s had passed away this year.

4. **Strategy and Development**

   The following items were discussed with regard to Strategy and Development within the Race Officials Committee, its Sub-committees and the ISAF Race Officials:

   (a) Recruiting and training race officials, particularly from under-served areas

   Noted that funding is available to send candidates from under-served areas to other countries for training.

   (b) Expanding seminar programme to under-served areas

   ISAF needs help finding potential race officials from all areas especially under-served areas.

   (c) Linkage with coaches and athletes

   No comments

   (d) Relationship between ROC and Equipment Committee, and their respective Sub-committees

   No comments

   (e) Development of the Performance Reporting System

   No comments

   (f) The development of a procedures manual to replace the portions of Regulation 33 that govern the appointment of race officials.

   **Recommendation:** Defer

5. **Technology in Sailing**

   (a) Deferred submission 082-09

   To consider submission 082-09 from Hungarian Yachting Association and Russian Yachting Federation about Tracking System and electronic control of the starting line and course and make a recommendation to the Race Officials Committee.

   **Recommendation:** Defer

   (b) Deferred submission 088-09

   To consider submission 088-09 from Deutscher Segler-Verband about Tracking system for tracking and race management and make a recommendation to the Race Officials Committee.

   **Recommendation:** Defer

   (c) Deferred submission 089-09

   To consider submission 089-09 from Polish Yachting Association about Tracking System and make a recommendation to the Race Officials Committee.

   **Recommendation:** Defer

6. **International Umpires Administration**

   (a) IU Application Form
To discuss changes to the IU application, in particular if the form has the information needed to assess the new requirements to IUs that were passed by Council in November 2009.

Noted that better explanation of 33.12(i) is needed.

(b) Online Application System

To receive a progress report from the Competitions Manager on the implementation of the online application system and discuss ideas for improvement.

Under review by ISAF. Needs input from race officials who have tried the system.

7. Race Officials

(a) Submission 011-10

To consider submission 011-10 from the Chairman of the Race Officials Committee about ISAF appointment of Chief Umpire, Jury Chair, Chief Measurer, Course Representative or Principal Race Officer and make a recommendation to the Race Officials Committee.

Recommendation: approve

(b) Submission 012-10

To consider Submission 012-10 from the Chairman of the Race Officials Committee about ISAF appointment of Umpires and Judges and make a recommendation to the Race Officials Committee.

Concerns expressed. Friendly amendment to emphasise no financial burden to organisers and that formation of RO team are done in consultation with the organiser.

(c) Submission 144-10

To consider submission 144-10 from the Royal Spanish Sailing Federation about age limit for Race Officials at mayor events and make a recommendation to the Race Officials Committee.

Recommendation: reject

(d) Submission 145-10

To consider submission 145-10 from RS:X International Class Association about in-depth study on the role and function of International Juries and make a recommendation to the Race Officials Committee.

Recommendation: reject.

Support the idea. Needs more clarification.

(e) Submission 146-10

To consider submission 146-10 from RS:X International Class Association about International Juries decision in respect of Class Rules infractions and make a recommendation to the Race Officials Committee.

Recommendation: reject.

(f) Submission 147-10

To consider submission 147-10 from RS:X International Class Association about Class Rules protest and make a recommendation to the Race Officials Committee.

Submission withdrawn.

(g) Submission 141-10
To consider submission 141-10 from the Royal Yachting Association about Rating Systems and make a recommendation to the Race Officials Committee.
No recommendation.

(h) Submission 142-10
To consider submission 142-10 from the Chairman of the International IRC Owners Association about Rating Systems and make a recommendation to the Race Officials Committee.
No recommendation.

(i) Submission 143-10
To consider submission 143-10 from the Chairman of the Race Officials Committee about appointment to additional classes and make a recommendation to the Race Officials Committee.
No recommendation.

8. ISAF Regulations
(a) Submission 047-10
To consider submission 047-10 from the Chairman of the Racing Rules Committee and the Chairman of the Constitution Committee about Regulation 31.1.2 and make a recommendation to the Race Officials Committee.
*No recommendation. Noted no quorum mentioned in proposal.*
(b) Submission 109-10
To consider submission 109-10 from the Chairman of the Events Committee about new Regulation 17.3 - ISAF Sailing World Cup and make a recommendation to the Race Officials Committee.
No recommendation.

9. Conflict of Interest/Code of Conduct
(a) Update report
To receive an update on the development of Guidelines for the assessment of conflicts of interest.
Update received from Josje Hofland about developments on Guidelines. Noted IUs’ awareness of conflict of interest is highest among Race Officials.
(b) Requests for clarification received
To receive an update for clarification under Regulation 51 from the ISAF Competitions Manager.
Update received from Antonio de la Madrid. Noted three requests for clarifications are received in total.

10. Major Events
(a) America’s Cup
To receive an update on the preparations for the 34th America’s Cup.
No report.
(b) Volvo Ocean Race
To receive an update on the preparations for the Volvo Ocean Race 2011-2012.

Update received from Jack Lloyd about change in format and youth team racing, sailing schools and clinics to support sailing grow in ports visited in conjunction with IODA. ISAF will appoint race officials from pool agreed through appointment panel.

(c) Olympic Sailing Competition

To receive a report on the preparations for the 2012 Olympic Sailing Competition and the selection of race officials; and to note the proposal for the format of the sailing competition.

Report received from Charley Cook.

(d) ISAF Sailing World Cup

To receive a report on the ISAF Sailing World Cup and the involvement of ISAF race officials.

Report received from Charley Cook.

(e) Deferred Submission 081-09

To consider submission 081-09 from the Hungarian Yachting Association and the Russian Yachting Federation about the introduction of “Middle Gates” and make a recommendation to the Race Officials Committee.

No recommendation.

(f) Deferred Submission 086-09

To consider submission 086-09 from the Polish Yachting Association about ISAF Sailing World Cup events and make a recommendation to the Race Officials Committee.

No recommendation.

11. International Umpires at Events

(a) Appointment of International Umpires to Events

To receive a report from the Competitions Manager on the appointment of International Umpires in 2010 and the plans for 2011, and discuss the usefulness of the Grouping System in this respect.

Report received from Antonio de la Madrid. Noted changes needed for improvement of the appointment process as an increasing number of IUs are not requesting a grouping because they are not being appointed to events by ISAF.

(b) Appointment Procedure

To discuss the new ISAF procedure for appointment of the umpire teams for grade W, 1 and 2 events and to note the guidelines for target pool composition of umpire teams.

Noted. These guidelines were agreed to earlier in the year over email.

(c) Damage Guidelines

To receive a report from Shane Borrell and Peter Shrubb on the handling of damage at World Tour events and discuss the new damage guidelines document and its relation to the RRS.

Report received from Peter Shrubb. Noted two documents are in circulation, standard one and one that the WMRT uses. Further talks needed and final guidelines be included to standard sailing instruction.

(d) Multihull events grading
Recommendation: Delete the word “keelboat” in grading criteria. The IUSC will develop a submission on this for 2011.

(e) Recording while umpiring
IU news will recommend procedures.

12. Race Officials Reporting Systems

(a) Online Reporting System
To receive a progress report from the Competitions Manager on the implementation of the online reporting system.
Antonio de la Madrid will send a summary of reports received.

(b) Performance Reporting
To receive a report from the Chairman on the amount and nature of the reports received about IUs and discuss modifications to the system.
Noted that except for CU reports not many received.

(c) Regatta Report Forms
To receive a report from Neven Baran on reports and comments from IU Regatta Reports during 2010 and in particular specific incidents/issues raised at events.
Report received from Neven Baran and some incidents arising were discussed. Shane Borrell, Marianne Middelthon and Neven Baran are charged to investigate and report back on conduct of competitors at events and perception by public. Noted that full 2nd page of IU report will be sent immediately to Neven Baran and Peter Shrubb when a report arrives in the office to enable them for a timely action.

13. Development

(a) Status of the Grouping System
To review the grouping system and its use when appointing IUs to events.
No comments.

(b) Development of the Grouping System
To discuss development of the grouping system.
It was agreed that the current grouping system is working. No further recommendations.

(c) Support to Ungrouped and Group 2 IUs
To receive a report from Flavio Naveira on the progress of the mentor project offered to ungrouped IUs.
Report from Flavio Naveira received. Noted the need to question umpires if they are happy with their grouping or they need ISAF to identify someone who can give guidance, advice and assistance.

(d) Development of Current IUs
To receive input from Shane Borrell on the training, development and up-skilling of current IUs and discuss how the IUSC can support this.
Report from Shane Borrell received. Noted that training and development of the existing umpire base has had lower priority. IU Conference in 2004 was last formal investment. After an umpire attains IU level there is no formal training available. Shane
Borrell and Flavio Naveira will develop guidelines and material for umpire development at events.

No discussion

14. Seminar and Clinic Programme

(a) Future Conferences
To discuss possible plans for future Race Officials conferences.
No plans at the moment.

(b) Budget
The expenditure on the seminar/clinic programme in 2010 (previously circulated) was noted, and the budget approved by the Executive for 2011 was presented. Charley Cook indicated that there is continuing priority to train/establish race officials in underserved areas.

(c) Seminars and Clinics in 2010
To receive a report from Shane Borrell on the seminars and clinics held in 2010.
Shane Borrell reported on the seminars and clinics held in 2010. Seminars in Australia and Finland deferred. Disappointing year with only one seminar in India and 2 clinics held in Malaysia and Australia during this year.

(d) Plans for Seminars and Clinics in 2011
To receive a report from Shane Borrell on the planning and promotion of the IU seminar and clinic programme for 2011, and to discuss a possible plan for Seminars and Clinics in 2011 and onwards
Shane Borrell reported on the planning and promotion of the IU seminar and clinic programme for 2011. At the moment 4 seminars and 7 clinics are planned, 5 clinics will be special clinics running in conjunction with the Nation’s Cup qualifiers.

(e) The Written Test in the IU Seminar
To discuss how the test influences the seminar activities and consider other options for taking the test and discuss whether more time should be spent on work with rules.
No recommendation.

(f) Seminar and Clinics Material
To note the status of the ISAF Seminar and Clinic material.
Material will be sent to ISAF by Jan Stage and Marianne Middelthon.

(g) NU Programme
To receive a report from Ricardo Lobato regarding the progress of the ISAF instruction package for use at national level.
Report received from Ricardo Lobato. The package includes presentation on CD. It will be completed very soon and sent to ISAF to make it available to MNA’s.

15. Appointment of Seminar Instructors

(a) Appointed IU Seminar Instructors
To record the list of IU Seminar Instructors.

(b) Appointments of IU Seminar Instructors
To receive an update from the Chairman on the training of the new instructors.

New IU seminar Instructors were appointed. The current IU Seminar Instructors for match racing are John Doerr, Philippe Gomez, Jack Lloyd, Marianne Middelthon, Shane Borrell, Sally Burnett and Jan Stage, and for team racing John Doerr and Jan Stage. They will do their next seminar as lead instructors together with a senior instructor.

(c) Additional IU Seminar Instructors

To discuss the need for additional IU seminar instructors.

The IUSC will start the process of recruiting new team racing IU seminar instructors.

16. International Umpire Performance Assessors

(a) Appointed Performance Assessors

To record the list of IU Performance Assessors.

The current IU Performance Assessors for match racing are Shane Borrell, Sally Burnett, Gerard Bosse, John Doerr, Philippe Gomez, Jack Lloyd, Henry Mennin, Marianne Middelthon, Jan Stage, and John Standley, and for team racing Chris Atkins, John Doerr and Jan Stage.

(b) Additional Performance Assessors

To discuss the need for additional Performance Assessors.

The newly appointed seminar instructors increased number of Performance Assessors.

(c) Performance Assessment System

To discuss the current performance assessment system, including feedback to umpires, umpire development at events and involvement of competitors in assessments.

No extra comments.

(d) Performance Assessment Criteria

To receive a report from Peter Shrubb on the performance criteria.

Report received from Peter Shrubb. Noted to bring more up to date performance criteria. Jan Stage and Peter Shrubb will share criteria with IUSC members and request comments from the Instructors before implementation.

(e) IUSC Reference Forms

To receive an update on the use of the reference form and discuss problems with this requirement.

The form works well.

17. International Umpires Publications

(a) International Umpires Manuals

To receive a report on the updating of the IU Manuals:

i)  Rewriting of the match racing manual: Maria Torrijo Moll.

    Report received from Maria Torrijo Moll about on-going work on sections regarding race management and chief umpire.

ii) Rewriting of the team racing manual: Bruce Hebbert.
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Report received from Bruce Hebbert on progress regarding team racing manual. Document represents at the moment all that is available in countries where team racing is practiced. On-going work is to sort out what to include in final version.

(b) Common Sections
To receive a report from the Chairman on the writing of sections that will be common for all race officials’ manuals.

Report received from Jan Stage. This group decided that common topics will be included in each manual.

18. Communication with International Umpires

(a) IU News and Information
To receive a report from Marianne Middelthon on the IU News and Information distributed in 2010.

Report received from Marianne Middelthon. Noted that contributors were quick but afterwards took couple of months to release it. IU news is considered useful.

(b) ISAF Website
To receive a report from Miguel Allen on the IU part of the ISAF website and discuss possible improvements.

Report from Miguel Allen will be given to members.

(c) Publication of ISAF Standard Documents for IUs
To note and discuss the publication of ISAF Standard documents for IUs in a special section on the website.

Current documents will be circulated to members of the IUSC and sent to ISAF for inclusion on the website.

19. Calls and Q&As

(a) Rapid Response Calls
To note the calls published by the Rapid Response Call Groups (match racing and team racing) in 2010.

The calls published by the Rapid Response Call Groups (match racing and team racing) in 2010 were noted.

(b) Q&As
To note the Q&As published by the Q&A Panel in 2010.

Noted.

(c) Call Books
To receive a report from Marianne Middelthon on the restructuring of the two call books.

Report received from Marianne Middelthon. Reconstruction is in progress to facilitate usage of book. Will be released together with new rules.

20. Racing Rules Submissions

To specifically consider the following submissions proposing changes to the Race Rules of Sailing:
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<td>159-10</td>
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<td>163-10</td>
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<td>New exception to Rule 42 – Offshore Classes No opinion</td>
<td>No opinion</td>
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<td>165-10</td>
<td>Federation Francaise de Voile</td>
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<td>Rule/Cause</td>
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<td>Recommend accept</td>
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<td>Chairman Racing Rules Committee</td>
<td>Rule/D2.2(d)</td>
<td>Accept the change of flag colour principle</td>
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<td>Recommend accept</td>
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<td>Recommend accept with editing</td>
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<td>No opinion</td>
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<td>The Call Book for Team Racing – New CALL E 9</td>
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21. **Umpired Fleet Racing Rules – Addendum Q**
   
   (a) Development and Experiences
   
   To receive an update on the development of Addendum Q and its use at major events.
   
   Update received by Jan Stage. Not many changes to Addendum. WP (Marianne Middelthon, Jan Stage and John Doerr will issue package for the next year.

   (b) Training Needs
   
   To discuss the consequences of the medal race format for umpire development.
   
   Noted medal race worked very well with IU's.

22. **ISAF Race Officials Uniforms**

   (a) Update report
   
   To receive an update on the Race Officials Uniforms from the ISAF Competitions Manager.

   Chairman Race Official Committee Charley Cook reported on the future of race official uniforms.

   (b) Future Plans
   
   To discuss plans for another uniform project for the next years.

   New system will be implemented for 2011 and onwards.

23. **Race Officials Committee Agenda**

   To review the agendas of the Race Officials Committee and the other ROC Sub-Committees.

   Noted.

24. **Any Other Business**

   No further business.

25. **Summary of Meeting**

   The Chairman summarised the meeting.

   *The meeting was closed to observers from the following item onwards*

26. **Race Officials Performance Investigations**

   To receive a report from the Chairman regarding investigations undertaken in accordance with Regulation 34.

   No investigations were necessary.

27. **Race Officials Commendations**
To consider recommendations for ISAF commendations.
The IUSC considered this matter.

28. **Written IU Examination**

(a) **Appointed Test Administrators**
   To record the list of IU test administrators.
   The list of test administrators was noted. Each test administrator has been asked if they wanted to continue. Eva Anderson and Soren Krause retired and they were thanked for their contributions. Bruce Hebbert and Peter Shrubb were appointed new test administrators.

(b) **Additional Test Administrators**
   To discuss the need for additional test administrators
   Peter Shrubb and Bruce Herbert are newly appointed test administrators. No need to appoint more test administrators.

(c) **Current IU Tests:**
   To receive a report on the current IU tests:
   i) Match Racing tests: Peter Shrubb.
      Report received from Peter Shrubb. Continuous work on review test questions and make some questions less ambiguous.
   ii) Team Racing tests: Bruce Hebbert.
      Report received from Bruce Hebbert. Concerns about level of difficulty in TR tests noted. Questions need to be revisited. Multiple boat diagrams more balance between IU and TR tests. Analyse and see if complex diagrams and more boats were needed. Jan Stage, Marianne Middelthon and Bruce Hebbert will solve issues about it.

(d) **Test Results 2010**
   To note the results of candidates who sat the test in 2010.
   Noted.

(e) **Verbal Test**
   To note the status of the verbal test.
   Not used this year.

29. **ISAF Race Officials Appointments**

To consider applications for the appointment to IU status, and the applications for renewal of status (previously circulated).

The applications for appointment to IU status were considered and recommendations to the Race Officials Committee were made.